

Kentucky Board of Social Work  
Monthly Board Meeting  
March 31<sup>st</sup>, 2025

**Board Members Present:**

Hank Cecil, LCSW  
Whitney Cassity-Caywood, LCSW  
Genesisia Kilgore-Bowling, CSW  
Lori Vogel, LCSW

**Staff Present:**

Marc Kelly, Executive Director  
Vanessa Jones, Executive Assistant  
Mark Brengelman, Board Attorney

**Call to Order**

Hank Cecil called the meeting to order at 10:30 a.m. CT. He shared that a quorum was present, one absent member, and that there are two open board positions; one for an LCSW and the other for a citizen at large.

**Board Minutes:**

February 10, 2025, minutes – a motion was made by Genesisia Kilgore-Bowling and seconded by Whitney Cassity-Caywood to approve the February minutes for the February 10<sup>th</sup> meeting. Motion carried by unanimous voice vote.

**Operations Report:**

Marc Kelly, Executive Director, reported the following for the operations report:

Applications-94  
LSW licenses-3  
CSW Licenses-33  
LCSW Licenses-42  
Renewals-167  
Temporary permits-10 clinical  
Supervision contracts- 73 approved 0 deferred.

Marc reminded all that the CSW in supervision contract is different than the temp permit supervision contract and the temp permit supervision hours do not count toward the required 150 hours of supervision for the LCSW. After a CSW is issued the CSW must submit a CSW in supervision contract for approval.

CEU providers-7 approved  
Total number of licensees-7,924

Genesisia Kilgore-Bowling made a motion to accept the Operations report. Lori Vogel seconded. Motion carried by unanimous voice vote.

**Financial Report**

Whitney Cassity-Caywood reported board expenditures and revenues for month – February income: \$47,110.62; February expenses: \$36,565.99; Fund balance: \$712,606.04. Whitney shared that the board is still operating within the budget and has only spent 42%. She shared the board is independent and does not rely on taxpayer money.

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**Board Members Travel and Per Diem:**

Board members per diem and travel for the Board retreat on March 30<sup>th</sup> and today's (3/31/25) meeting – Whitney Cassity-Caywood made a motion to approve the Board's per diem and travel for the March 30<sup>th</sup> and 31<sup>st</sup> meetings. Second, Genesis Kilgore-Bowling. Motion carried by unanimous voice vote. Hank Cecil and Lori Vogel attended the social work meeting with the legislatures in Frankfort in February and request they receive per diem for that day. Genesis Kilgore-Bowling made a motion to approve Hank and Lori's travel to Frankfort in February. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

**Committees**

**Application Committee**

Lori Vogel, LCSW

Applicant 1 – This applicant degree does meet degree requirements; is an accredited university; and it is equivalent to the master level license, so the committee recommends the applicant's application for the exam. Motion to approve this applicant for a CSW license carried by unanimous voice vote.

Applicant 2 – The committee recommends that this applicant's application be approved to take the master exam. Motion to approve for exam carried by unanimous voice vote.

**Complaint Committee**

Whitney Cassity-Caywood, LCSW

A recommendation and motion were made by the committee to dismiss Complaint No. 24-85 as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss Complaint No. 25-08 as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer Complaint 25-12 to the Board investigator for investigation. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter a letter of admonishment and give settlement authority to the board attorney to file an administrative hearing on Complaint No. 25-14. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Assurance of Voluntary Compliance on Complaint No. 25-15. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Assurance of Voluntary Compliance on Complaint No. 25-16. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss Complaint No. 25-18 as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

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A recommendation and motion were made by the committee to dismiss **Complaint No. 25-21** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-22** as there was insufficient evidence to support the initiating complaint. Motion carried with one abstention.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-25** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-26** as there was insufficient evidence to show any violations of the law. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-27** as there was insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

Hank Cecil shared that the board monitors persons with an Agreed Order on file until they have completed all items within it. He shared that all items in the Agreed Order for **Complaint No. 20-49** have been completed. A recommendation and motion are made by the committee to close complaint case 20-49 as compliant. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to issue an order of the board on Complaints 24-62; 24-66; 24-72; 24-74; 24-77; 24-80; 24-87; 25-01; 25-04; 25-05; 25-07; 25-11; and 25-13 for no response to the initial notice of complaints filed. Genesia Kilgore-Bowling made a motion for attorney to do an order of the Board notice. Whitney Cassity-Caywood seconded. Discussion was held about number of days to respond. Genesia Kilgore-Bowling made a motion to amend the order of the board motion to include the respondent has 7 days to respond to the order. Whitney Cassity-Caywood seconded. Motion with amendment carried by unanimous voice vote.

### **Old Business**

**ASWB updates-** Hank Cecil and Whitney Cassity-Caywood reported.

Hank shared that the ASWB education meeting will be held in Portland Oregon in May. He stated Whitney will attend and is on the committee and he; Genesia Kilgore-Bowling and Marc Kelly will also attend.

Whitney Cassity-Caywood shared that the nomination committee is seeking nominations for the committee and stated it is good for us to have a seat at the table. Hank shared as a participating board our ASWB dues are less.

Hank shared that ASWB is back with PSI for the testing site, and it started earlier in March. He shared the process for applying to take the exam is the same.

**Compact Licensing updates-** Hank Cecil reported.

Hank shared that the compact now has 23 states and all, but 7 states have filed legislation this year. He stated the first steps is to create a data system and rules for the states. It will probably be

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sometime in 2026 before multistate licenses can be issued. Hank serves as the chair of the commission and will keep the board updated.

**IT Updates** - Hank Cecil reported.

Hank Cecil shared that the application section of the new software will be live the first week of April and all new applications will be submitted to the new system. He stated this is the first phase and the next phase will be renewal submissions. He stated the new applicant will set up an account when they apply using the license type link of the license they are applying to get and will be able to log back in and check on the status of their application.

Hank shared that we have over 18,000 data files to migrate from current system to the new one. Staff have started sending out emails to let licensees know about the change and that after their data is moved, they will receive an email to activate their accounts. He shared that videos and an FAQ sheet is available to help licensees.

**Regulations update** – Hank Cecil reported.

Hank shared that the following regulations were discussed and reviewed at our retreat yesterday and we just need to vote on filing them.

201 KAR 23:080 Code of Ethics – Hank shared discussion was held at the retreat and updates were recommended, so this will be reviewed at the next meeting.

201 KAR 23:025 License Application – Hank shared that it was discussed to add a statement about the applicant reading the governing laws and code of conduct. He shared that it was decided to go ahead and put this in draft form and when the regulation is adopted, it can be added to the application software. Motion was made by Lori Vogel to accept and file this regulation with no amendments. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

201 KAR 23:075 Continuing education – Hank stated discussed this regulation with a change. A licensee or board member may earn continuing education hours for renewal by attending a meeting of the board, in person, at the rate of one (1) hour of continuing education per board meeting up to a maximum of six (hours) per three (3) year renewal period. Whitney Cassity-Caywood made a motion to approve this change to the regulation. Lori Vogel seconded. Motion carried by unanimous voice vote.

201 KAR 23:012 E and O Compact Licensing – Hank stated this regulation has also been reviewed to adopt the Rule on Rulemaking for the Social Work Compact. Genesis Kilgore-Bowling made a motion to accept and file this regulation. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

**2025 Social Work Bill**- Hank Cecil reported.

Hank shared the board can re-fill the 2025 Social Work bill in 2026. Hank asked for a motion to proceed with filing and with final drafting by the board chair assisted by the Executive Director and the board attorney. Genesis Kilgore-Bowling made a motion to proceed. Lori Vogel seconded. Motion carried by unanimous voice vote.

**Exam Prep Workshop**- Hank Cecil reported.

Hank stated that the registration form is ready and will be posted on the board's website in April. The event is for KY applicants/licensees only, including, upcoming graduates, and persons who have taken the exam previously but did not pass; that persons must have applied for the exam and been approved by the board; the attendee limit is set for 100; this is an online webinar; that the first day is for BSW-LSW applicants and both days are for MSW-CSW and clinical applicants. The fee for attending one day is \$25 and for both days it is \$45. If all goes well with this pilot, the board can do this again in the

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future. Genesia Kilgore-Bowling made a motion to move forward with the workshop in June. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote. Hank shared that Dr. Sophia will support attendees until they pass the exam.

Genesia Kilgore-Bowling asked about getting feedback after the workshop and the impact of licensees. All agreed. Genesia Kilgore-Bowling made a motion to do a research project on the impact of licensees. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

**Board Retreat** – Hank Cecil reported.

Hank shared this weekend's board retreat was great. He stated this is an enjoyable time to get together to go over things and to have further discussions on future planning.

**2025 Listening Session- Hank** reported.

Hank shared that our next listening session will be Friday May 30<sup>th</sup> at 11:00am CT and 12:00 ET time. Topics were discussed and all decided this one will focus on provisional license for students and faculty. Staff will post on the board's website and Facebook pages.

**New Business**

**YouTube Videos** – Hank reported.

Hank shared we are working on videos to put on the YouTube Channel. He shared there will be ones to show how to do things in the new system and informational videos on how to access things.

**CSW Course** – Hank reported.

Hank shared there has been confusion between a temporary permit supervision contract and the CSW in supervision contract, so CSW in supervision course slides will be updated to include questions related to temporary permit supervision vs. CSW in supervision toward the LCSW.

**Announcements**

Lori Vogel shared that in 2021, the School Social Work Association of America (SSWAA) sanctioned the National Certified School Social Work program. School Social Workers can apply to the program with an MSW, four years of experience in a school, and current state school social work certification or licensure. National certification centers around the nine (9) competencies associated with the National School Social Work Model. Applicants must complete a portfolio based on the 9 competencies which is evaluated by experts in the field who have worked and/or taught in the field of school social work. National certification was developed to assist in lifting school social work to the level of other national certification programs and help school social workers advocate for equitable compensation.

Kentucky is proud to have two National Certified School Social Workers, Lesley Gilpin, LCSW and Angie Farwick Philpot, LCSW. Lesley is a school social worker and counselor at The Providence School in Jessamine County. Lesley received her National Certification in February 2024. Angie Farwick Philpot is a mental health service provider for Whitley City Elementary School in McCreary County. She became Kentucky's second National Certified School Social Worker in February and 34<sup>th</sup> in the nation. You can read more about both in the Kentucky Department of Education's newsletter: Angelina Farwick Philpot, NCSSW, Lesley Gilpin, NCSSW

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The Kentucky Board of Social Work would like to acknowledge the dedication and skill required to achieve this prestigious certification and encourage other school social workers to pursue their National Certified School Social Work accreditation.

Genesia Kilgore-Bowing shared that the UPIKE School of Social Work and the Elliott School of Nursing applied to the University Psychedelic Education Program (U-PEP). The proposal was accepted and the School of Social Work has three faculty members who are now U-PEP fellows and part of this innovative initiative to equip university faculty with essential knowledge and resources to develop and integrate evidence-based, culturally responsive psychedelic assisted treatment content into the curriculum.

The meeting was held at WKU, so several students attended and had a Q&A with them.

**Adjournment** – Genesia Kilgore-Bowling made a motion to adjourn the meeting at 12:00 pm. Seconded by Lori Vogel. Motion carried by unanimous voice vote. Meeting adjourned.

**Next meeting:** **MONDAY, APRIL 28**, 2025, at 10:30 am CT/11:30 am at the Board office, 125 Holmes Street, Suite 310, Frankfort, KY 40601.

Respectfully submitted,

  
Board Secretary

Board Approved Date:

